



TCPA, PLC

CERTIFIED PUBLIC ACCOUNTANTS

Rent and Royalty Properties

General Questions

(T)axpayer / (J)oint / (S)pouse: ☐ (T) ☐ (J) ☐ (S)
Employer Identification Number: _____
Property Address: _____
City, State Zip: _____
Type of activity: ☐ Rental ☐ Royalty
If Other: _____
Ownership percentage: _____ %
Business use percentage: _____ %
Number of days personal use: _____ /365
Number of days rented: _____ /365
Number of days owned: _____ /365

Property Information:

Date Purchased: _____
Purchase Amount: \$ _____
Improvements: \$ _____
Rental Date: _____

Income

Gross Royalties: \$ _____
Gross Rents: \$ _____
Other Income: _____
\$ _____
\$ _____
\$ _____

Expenses

Advertising: \$ _____
Automotive: _____
Fuel: \$ _____
Repairs/Maintenance: \$ _____
Mileage: _____
Other: _____ \$ _____
Cleaning: \$ _____
Commissions/Fees: \$ _____
Contract Labor: \$ _____
HOA Fees: \$ _____
Insurance (Hazard): \$ _____
Legal/Professional fees: \$ _____
Office Expenses: \$ _____
Mortgage Interest (1098): \$ _____
Licenses: \$ _____
Management Fees: \$ _____
Pest Control: \$ _____
Landscaping/Pool: \$ _____
Postage/Delivery: \$ _____
Printing/Reproduction: \$ _____
Repairs/Maintenance: \$ _____
Taxes: _____
Property Tax: \$ _____
Sales Tax: \$ _____
Travel: \$ _____
Meals: \$ _____
Utilities: \$ _____
Telephone: \$ _____
Supplies: \$ _____
Other expenses: _____
1. _____ \$ _____
2. _____ \$ _____
3. _____ \$ _____
4. _____ \$ _____
5. _____ \$ _____

**** Our work in connection with the preparation of your income tax return does not include any procedures designed to discover defalcations or other irregularities, should they exist. You are responsible to verify and provide accurate numbers. ****

2450 S GILBERT RD., SUITE 100 • CHANDLER, AZ 85286

OFFICE (480) 857-3048 • FAX (480) 840-3954 • Email info@tcpa.tax