Rent and Royalty Properties

General Questions

(T)axpayer / (J)oint / (S)pouse: ☐(T) ☐(J) ☐(S)
Property Address: _____
_____
City, State Zip: _____

Type of activity: ☐Rental ☐Royalty
If Other: _____
Ownership percentage: _____%
Business use percentage: _____%

Vacation Home Information

Number of days used personally: _____/365
Number of days rented: _____/365
Number of days owned: _____/365

Income

Gross royalties: $_____
Gross rents: $_____
Other Income:
1. _____ $_____
2. _____ $_____

Expenses

Advertising: $_____
Automotive:
Fuel: $_____
Mileage: _____
Other:_____ $_____
Cleaning/Maintenance: $_____
Commissions: $_____
HOA fees: $_____
Insurance (Hazzard): $_____
Interest expense: $_____
Legal/Professional fees: $_____
Management fees: $_____
Postage/Delivery $_____
Printing/Reproduction $_____
Repairs/Maintenance : $_____
Supplies: $_____
Taxes/Licenses: $_____
Taxes: $_____
Utilities: $_____
Other expenses:
1. _____ $_____
2. _____ $_____
3. _____ $_____
4. _____ $_____
5. _____ $_____
6. _____ $_____

***** Our work in connection with the preparation of your income tax return does not include any procedures designed to discover defalcations or other irregularities, should they exist. You are responsible to verify and provide accurate numbers.***

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